

## SUMMARY OF DECISIONS TAKEN (PART 1 – FOR PUBLICATION)

**MEETING:** Annual Council and Special Council – Tuesday 10 June 2014 – 19.00 hrs.  
Council Chamber, Daneshill House, Stevenage, SG1 1HN

**MEMBERS PRESENT:** All Councillors with the exception of those listed at item 1 below.

### 1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

An apology for absence was received from Councillor R Briscoe.

Councillors A McGuinness, R Parker CC and G Snell declared a Non Pecuniary Interest with regards to Item 12 – Standards Committee Determination.

### 2. MINUTES – 26 FEBRUARY 2014

It was **RESOLVED** that subject to the following amendments noted below, the Minutes of the Council meeting of 26 February 2014 be approved as a correct record and signed by the Deputy Mayor.

Third paragraph of item 8 of the above Minutes on page 8 – should read Parker Morris Standards and not ‘Peter Morris’.

Also with regards to Item 5 of the Minutes on page 2, the paragraph starting ‘Leader of the Minority Group’, the second sentence be amended to read - ‘He raised a number of points that were critical of the proposed budget, the consultation process and some items of expenditure and he also mentioned some positives from recent government actions, but concluded that he would support the proposals and thanked officers for their work in its preparation.’

### **3. APPOINTMENT OF MAYOR**

The Deputy Mayor asked for nominations for the Office of Mayor for 2014/15.

Councillor S Taylor CC nominated Councillor S Batson CC for the office of Mayor.

At this point, Councillor S Batson CC left the meeting room.

The Chief Executive asked for nominations for a person to preside over the election.

It was **RESOLVED** that Councillor D Kissane preside over the elections.

Councillor D Kissane asked for any further nominations for the office of Mayor for 2014/15. There were none.

It was **RESOLVED** that Councillor Sherma Batson CC, OBE be elected as Mayor for the 2014/15 Municipal Year.

NOTE: Councillors A McGuinness, R Parker and G Snell requested that their vote opposing the resolution above be recorded.

Councillor Sherma Batson CC, OBE, returned back to the meeting, then made the statutory declaration of office.

The Mayor announced that her husband, Mr Howard Rooke would be her consort for 2014/15.

### **4. APPOINTMENT OF DEPUTY MAYOR**

It was moved, seconded and **RESOLVED** that Councillor Jacqueline Hollywell be appointed as Deputy Mayor for the 2014/15 Municipal Year.

NOTE: Councillors A McGuinness, R Parker and G Snell requested that their vote opposing the resolution above be recorded.

Councillor J Hollywell then made the statutory declaration of acceptance of office.

The Deputy Mayor announced that her husband, Mr Richard Henry CC would be her consort for 2014/15.

#### **5. BOROUGH COUNCIL ELECTIONS 2014**

It was moved, seconded and **RESOLVED** that the results of the Stevenage Borough Council Elections 2014 be noted.

#### **6. CONSTITUTIONAL ISSUES**

The Chief Executive advised the meeting of two typographical errors in recommendation 2.1 in the report (these are corrected in the resolution below)

It was **RESOLVED**:

1. That the Terms of Reference, as detailed in the appendices to this report; and the size and political composition, to be agreed under the alternative arrangements provisions (to be confirmed), for the following bodies that form the political management structure of the Council, be approved:

- Overview and Scrutiny Committee (Appendix A) – 13 Members (11 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
- Community Select Committee (Appendix B) – 10 Members (8 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
- Environment and Economy Select Committee (Appendix C) - 10 Members (8 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)

- Planning & Development Committee (Appendix D) – 13 Members (11 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
  - Licensing Committee (Appendix E) – 13 Members (11 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
  - General Purposes Committee (Appendix F) – 13 Members (11 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
  - Appointments Committee (Appendix G) - 7 Members (5 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
  - Standards Committee (Appendix H) – 7 Members (5 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
  - Audit Committee (Appendix I) – 7 Members (5 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group) + 1 Co-opted non-elected member
  - Statement of Accounts Committee (Appendix J) – 7 Members (5 Majority Group, 1 Conservative Opposition Group, 1 Liberal Democrat Opposition Group)
2. That Council approves the dates for Council meetings for the Municipal Year, as shown at paragraph 4.7 and notes the draft dates for other meetings as shown at Appendix K.
  3. That the appointment of the Executive by the Leader and the allocation of portfolios as set out in in paragraph 4.5 be noted.
  4. That it be noted that the Leader has delegated £2,500 Local Community Budget to each Councillor for projects or activities that benefit their Wards and a Youth Community Budget of £3,300 the spend of which is to be directed by the Youth Mayor.

## **7. APPOINTMENT OF LEADER AND DEPUTY LEADER OF THE OPPOSITION**

The Chief Executive advised the meeting that as standing orders were currently silent on the position of having two

opposition groups of equal number, he had requested the Leaders of the Groups to agree with a way forward for this year and it had been agreed that Councillor P Bibby as Leader of the Opposition and Councillor Margaret Notley as his Deputy for the period up to 30 November 2014 while Councillor R Parker will be the Leader of the Opposition for the remainder of the Municipal Year with Councillor Andy McGuinness as his Deputy.

#### **8. APPOINTMENT OF LEADERS AND DEPUTY LEADERS OF THE POLITICAL GROUPS ON THE COUNCIL**

The Chief Executive advised the Council that Councillors S Taylor OBE CC, P Bibby and R Parker CC had been appointed as Leaders of the Labour, Conservative and Liberal Democrat Groups respectively. It was noted that Councillors J Gardner, M Notley and A McGuinness would be Deputy Leaders of the Labour, Conservative and Liberal Democrat Groups respectively.

#### **9. APPOINTMENT OF COMMITTEES / PANELS OF THE COUNCIL**

It was moved, seconded and **RESOLVED** that the Committees, together with the Chairs and Vice-Chairs, for the 2014/15 Municipal Year be constituted under the alternative arrangements provisions as agreed at agenda item 6, recommendation 2, as follows:

##### **OVERVIEW & SCRUTINY COMMITTEE**

13 Members (11-1-1)

Councillors – L Martin-Haugh (Chair), R Parker (Vice-Chair), L Bell, P Bibby, R Broom, J Brown, M Cherney-Craw, M Gardner, J Hollywell, E Harrington, C Latif, P Stuart and S Walker.

##### **COMMUNITY SELECT COMMITTEE**

10 Members (8-1-1):

Councillors - S Walker (Chair), M Notley (Vice-Chair) L Bell, R Broom, E Connolly, M Gardner, E Harrington, A McGuinness, J Mead and P Stuart

## ENVIRONMENT & ECONOMY SELECT COMMITTEE

10 Members (8-1-1):

Councillors - J Hollywell (Chair), P Bibby (Vice-Chair), D Bainbridge, L Bel, L Briscoe, J Brown, E Connolly, C Saunders, G Snell and P Stuart

## PLANNING & DEVELOPMENT COMMITTEE

13 Members (11-1-1)

Councillors - D Cullen (Chair), D Bainbridge, L Chester, G Clark, M Gardner, E Harrington, D Kissane, C Latif, John Lloyd CC, M McKay, J Mead, G Snell and S Walker

## LICENSING COMMITTEE

13 Members (11-1-1)

Councillors - D Kissane (Chair), D Bainbridge, L Chester, E Connolly, E Harrington, C Latif, John Lloyd CC, L Martin-Haugh, A McGuinness, M Notley, C Saunders, H Tessier and V Warwick

## GENERAL PURPOSES COMMITTEE

13 Members (11-1-1)

Councillors - D Kissane (Chair), D Bainbridge, L Chester, E Connolly, E Harrington, C Latif, John Lloyd CC, L Martin-Haugh, A McGuinness, M Notley, C Saunders, H Tessier and V Warwick

## APPOINTMENTS COMMITTEE

7 Members (5-1-1)

Councillors- S Taylor OBE CC (Chair), P Bibby, R Parker CC, 4 Labour Group (tbc)

## 10. APPOINTMENTS TO OUTSIDE BODIES

It was moved, seconded and **RESOLVED** that the following individuals be appointed to represent the Council on the various bodies detailed below for one year, unless otherwise stated.

AGE CONCERN (STEVENAGE) - Councillor C Latif

BEDWELL COMMUNITY ASSOCIATION - Councillor L Harrington

CHELLS MANOR COMMUNITY ASSOCIATION - Councillor G Snell

COUNCIL FOR THE PROTECTION OF RURAL ENGLAND – HERTFORDSHIRE SOCIETY – Councillor J Gardner

DOUGLAS DRIVE SENIOR CITIZENS ASSOCIATION - Councillor J Lloyd CC

EAST OF ENGLAND LOCAL GOVERNMENT ASSOCIATION – Leader - By Position

EAST OF ENGLAND REGIONAL PLANNING PANEL – Portfolio Holder Environment and Regeneration – By Position

EAST OF ENGLAND LGA IMPROVEMENT AND EFFICIENCY PANEL – Councillor R Henry CC

HCC HEALTH SCRUTINY COMMITTEE – Councillor R Henry CC

HCC JOINT WASTE MANAGEMENT GROUP - By Position: Portfolio Holder for Environment & Regeneration.

HERTFORD ROAD COMMUNITY ASSOCIATION ( renamed - BRAGBURY CENTRE) - Councillor M Cherney-Craw

HERTFORDSHIRE LOCAL AUTHORITIES LEADERS GROUP – By Position: Leader.

HERTFORDSHIRE INFRASTRUCTURE PLANNING AND POLICY GROUP - Portfolio Holder for Environment & Regeneration.

HERTFORDSHIRE SUPPORTING PEOPLE COMMISSIONING BODY MEMBERS OVERVIEW - By Position: Portfolio Holder for Housing

HERTFORDSHIRE SUSTAINABILITY FORUM STEERING GROUP - Portfolio Holder for Environment & Regeneration.

HOME-START STEVENAGE - Councillor J Gardner

KADOMA LINK COMMITTEE - Councillors R Broom and G Snell

LIVING ROOM PROJECT - Councillor A Webb

LOCAL GOVERNMENT ASSOCIATION (LGA) - By Position: Leader

LOCAL GOVERNMENT INFORMATION UNIT - Councillor H Tessier

LUTON AIRPORT CONSULTATIVE COMMITTEE (VIA HLGA) – Councillor Mrs J Lloyd

NORTH HERTFORDSHIRE COLLEGE CORPORATION – Councillor S Taylor CC

OLD STEVENAGE COMMUNITY ASSOCIATION - Councillor J Brown

OVAL COMMUNITY ASSOCIATION - Councillor M Mckay

PIN GREEN COMMUNITY ASSOCIATION - Councillor L Martin-Haugh

RESPONSIBLE AUTHORITY GROUP (COMMUNITY SAFETY) - By Position: Portfolio Holder for Safer Communities,



Older People and Health

SoSTEVENAGE PARTNERSHIP –The Leader and the Deputy Leader

SHEPHALL COMMUNITY ASSOCIATION - Councillor J Mead

ST. NICHOLAS COMMUNITY ASSOCIATION - Councillor R Henry CC

STEVENAGE WOMEN'S RESOURCE CENTRE – Councillor Mrs J Lloyd

STEVENAGE CITIZENS ADVICE BUREAU - Councillors R Raynor

STEVENAGE COMMUNITY SAFETY PARTNERSHIP - By Position: Portfolio Holder for Safer Communities, Older People and Health

STEVENAGE CONSOLIDATED CHARITIES (FOUR YEAR PERIOD) - Councillors C Latif and R Raynor to 2016, Councillors M Cherney-Craw and C Saunders to 2017.

STEVENAGE CREDIT UNION LTD - Councillor L Chester

STEVENAGE FURNITURE RECYCLING SCHEME - Councillor L Bell

STEVENAGE HAVEN – Councillor D Kissane

STEVENAGE/AUTUN /INGELHEIM ASSOCIATION - Councillors, R Henry CC and J Hollywell

STEVENAGE LEISURE LIMITED ( OBSERVER) - Leader and Portfolio Holder Culture, Leisure and Sport

STEVENAGE SHOPMOBILITY – Councillor J Thomas

STEVENAGE WORLD FORUM FOR ETHNIC COMMUNITIES - Councillor D Cullen

SYMONDS GREEN COMMUNITY ASSOCIATION - Councillor L Chester

TIMEBRIDGE COMMUNITY ASSOCIATION – Councillors H Burrell

TRAFFIC MANAGEMENT ACT 2004- ADJUDICATION JOINT COMMITTEE –(PATROL AJC) - Portfolio Holder for Environment & Regeneration.

**11. APPOINTMENT OF YOUTH MAYOR**

It was moved, seconded and **RESOLVED** that Shae Field be elected as Youth Mayor for the 2014/2015 Municipal Year.

**12. STANDARDS COMMITTEE DETERMINATION**

It was **RESOLVED** that the report be noted.

**SPECIAL COUNCIL MEETING – 8.50PM.**

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

An apology for absence was received from Councillor R Briscoe.

There were no declarations of interest.

**2. HONORARY ALDERMAN**

It was **RESOLVED** that in accordance with the provisions of the Section 249 of the Local Government Act 1972, this Council confers the title of Honorary Alderman on Brian Underwood who has rendered over 30 years eminent services as a Councillor representing the people of the Town, particularly in the Bedwell Ward.